



SOCIETY FOR THE STUDY OF REPRODUCTION (SSR) 2012 THE PENNSYLVANIA STATE UNIVERSITY ON-CAMPUS HOUSING RESERVATION REQUEST

DESCRIPTION OF ACCOMMODATIONS:

A special package has been reserved for the *Society for the Study of Reproduction at Eastview Terrace Residence Hall* for the program's duration. The rate is **\$60.00 per night, per person, single occupancy at Eastview Terrace**. Rooms are available beginning Saturday, August 10th through Thursday, August 16th.

The rooms consist of one single bed, nightstand, desk, and armoire, along with a private bath. A small microwave/refrigerator is provided for your convenience. You should bring your own clothes hangers, alarm clock, and any other personal items you may require. The rate includes a hot breakfast each day of residence, Monday - Friday; bed linens, towels, washcloth, and soap. You will need to arrange for your own breakfast on August 11th and 12th.

We will be offering parking passes at the Pollock Commons desk during check in for \$21. Please indicate on the reservation form if you will need a parking pass.

TO RESERVE A ROOM:

Fax the attached reservation request form to Conference Services at the fax number provided below. You may also call the number provided below and we can take your reservation over the phone. A Visa or MasterCard number must be listed to reserve your room. Charges will not be applied to your card until you check in.

Conference Services
The Pennsylvania State University
133 Johnston Commons
University Park, PA 16802
Phone: 814-865-0079
Toll-Free: 800-778-8006
Fax: 814-863-8877

PAYMENT:

Acceptable forms of payment are: cash, check, MasterCard or Visa. No other forms of payment will be accepted. If using a card to pay for accommodations, the cardholder and the card must be present at the time of check-in. Guests may reserve a room with a credit card and pay with alternate means at time of check-in if cardholder cannot be present.

CANCELLATION AND EARLY DEPARTURE POLICY:

Cancellation/No Shows: If you fail to cancel before July 27th, or do not show up for your lodging, a one-night lodging fee at the package rate will be charged to your credit card or deducted from your payment prior to refund or credit to account.

Early Departures: A "Refund Request" form, available at all check-in locations, must be completed at the time of your early departure, and all keys and cards must be returned to complete the check out process. You will be charged for the length of your stay, plus a one-night penalty.



Eastview Dorms Reservation Form

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Guest's Name: _____

Address: _____
Street Address

City State Zip Code

Phone Number(s): _____ Home _____ Cell _____
 _____ Office _____ Fax _____
 _____ E-mail Address _____

Arrival Date:

Departure Date:

Number of Nights: X \$60.00 per night, per person, single occupancy = \$

Number of Rooms:

Parking Pass: Yes No (\$21)

Meals: Hot breakfast service at the Pollock Dining Hall, Monday through Friday, is included in the per person, per night rate for campus residence hall guests.

If there is a guest you would like to be near, please indicate here. We can only honor request if both guests make the same request.

1. _____
 2. _____
 3. _____

Acceptable forms of payment are: cash, check, MasterCard or Visa. No other forms of payment will be accepted. If using a card to pay for accommodations, the cardholder and the card must be present at the time of check-in. Guests may reserve a room with a credit card and pay with alternate means at time of check-in if cardholder cannot be present.

Charge to: Visa MasterCard

Card Number: _____ **Expiration Date:** _____

Cardholder Name: _____
Type or Print Clearly

Signature: _____ **Date:** _____

Submit Reservation to: Conference Services
 133 Johnston Commons
 University Park, PA 16802
 Phone: 800-778-8006 or 814-865-0079 Fax: 814-863-8877